

**LLOYDMINSTER PUBLIC SCHOOL DIVISION
MINUTES OF THE ORGANIZATIONAL MEETING**

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION
OF THE LLOYDMINSTER PUBLIC SCHOOL DIVISION; HELD IN THE VC SUITE AT
DIVISION OFFICE; WEDNESDAY, NOVEMBER 22, 2023 AND RE-CONVENED ON
WEDNESDAY, DECEMBER 13, 2023**

- Attendance:** Chair Mr. D. Thompson; Vice-Chair Mrs. C. Gee; Trustees Mrs. K. Kennedy,, Mrs. C. Cornet; Mrs. M. Mutter; Mr. V. Taylor; Mrs. G. Veltikold; Director of Education Mr. J. Neville; Chief Financial Officer Mr. M. Read; Superintendent of Education Mrs. T. Rawlake; Superintendent of Education Mrs. S. Klisowsky; Superintendent of Education Mr. C. Parobec.
- Late Arrivals:** None noted.
- Absent:** Nov. 22 - Mrs. T. Rawlake, Mrs. S. Klisowsky, Mr. C. Parobec
- Guests:** None notes.
1. **Call to Order** 1.0 M. Read called the meeting ^{to order} or order at 9:49 pm
2. **Approval of the Agenda** 2.0 Moved by C. Cornet that the Board approve the organizational meeting agenda as circulated. **CARRIED.**
3. **Review of Minutes** 3.0 The minutes from the November 23, 2022 Organizational Meeting were reviewed.
4. **Board Chair** 4.0 **CALL FOR NOMINATIONS FOR BOARD CHAIR & ELECTION**
C. Cornet nominated D. Thompson for the position of Board Chair.
Moved by K. Kennedy that the nominations for the position of Board Chair cease. **CARRIED.**
D. Thompson is declared elected Board Chair by acclamation and took over as chair for the remainder of the meeting.
5. **Board Vice-Chair** 5.0 **CALL FOR NOMINATIONS FOR BOARD VICE-CHAIR & ELECTION**
K. Kennedy nominated C. Gee for the position of Board Vice-Chair.
Moved by C. Cornet that the nominations for the position of Board Vice-Chair cease. **CARRIED.**
C. Gee is declared elected Board Vice-Chair by acclamation.

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| 6. | Calendar of Meetings | 6.0 | Moved by K. Kennedy that the Board approve the Calendar of Regular Public Meetings as presented. CARRIED. |
| 7. | Conflict of Interest Stipulations | 7.0 | M. Read reviewed the Conflict of Interest Stipulations with the Board. |
| 8. | Review of Standing Committees & Representative Positions | 8.0 | Chair D. Thompson reviewed the roles and responsibilities of the following committees and representative positions:

Community Communications/Public Advocacy Committee
Staff Relations Committee (L.I.NC. & Support Staff)
Facilities Committee
Student Discipline Review Committee
Finance Committee
Governance Committee
ASBA Representatives (Zone 2/3)
SSBA Public Section Representative |
| 9. | Appointment of Auditors | 9.0 | Moved by G. Veltikold that the Board of Education appoint Vantage Chartered Professional Accountants as auditors for the 2023/24 Fiscal Year. CARRIED. |
| 10. | Borrowing Resolution | 10.0 | Moved by V. Tailor that the Board of Education approve the Borrowing Resolution for the 2023/24 year as presented. CARRIED. |
| 11. | Review of Board Indemnity Rates | 11.0 | Moved by V. Tailor that the Board of Education that the Trustee Remuneration rates be adjusted as per the "LPSD Trustee Remuneration Guidelines" as presented effective December 1, 2023. CARRIED. |
| 12. | Review of Board Travel Rates | 12.0 | Moved by M. Mutter that the Board of Education maintain all travel rates at the 2022/23 rates as presented. CARRIED. |
| 13. | Appointment of Signing Officers | 13.1 | Moved by C. Cornet that the Board appoint the Board Chair, Vice Chair, Director of Education and Chief Financial Officer as signing officers, with two |



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(2) of these signatures required on operating cheques and one (1) signature required for Trust Fund cheques. **CARRIED.**

13.2 Moved by C. Cornet that the Board of Education appoints the Director of Education and Chief Financial Officer as trading authorities for the Credential Direct Account. **CARRIED.**

Recess

Moved by M. Mutter that the Organizational Meeting recess to December 13, 2023. **CARRIED.**

Time: 10:02 p.m.

**Re-convening of
Organizational
Meeting**

Chair D. Thompson reconvened the Organizational Meeting at 6:03 p.m. on December 13, 2023.

**14. Appointment of
Trustees to Standing
Committees**

14.1 Moved by C. Cornet that the Board approve the Board of Education Standing Committee and Representative appointments as attached hereto and forming part of these minutes. **CARRIED.**

15. Adjournment

15.0 Moved by M. Mutter that the Organizational Meeting be adjourned. **CARRIED.**

Time: 6:04 p.m.



Chair of the Board



Secretary

LLOYDMINSTER PUBLIC SCHOOL DIVISION
2023/2024 Standing Committee Appointments

		Board Members						
		Chrissy Gee	Karoline Kennedy	Cathy Cornet	Viren Tailor	Melanie Mutter	David Thompson	Gina Veltikold
1.	Community Communications/Public Advocacy Committee	Chair				Member		Member
2.	Staff Relations Committee (L.I.N.C. & Supp. Staff)		Chair			Member		
3.	Facilities Committee			Chair	Member		Member	
4.	Student Discipline Review Committee	Member					Chair	Member
5.	Finance Committee		Member	Member	Chair			
6.	Governance Committee	Member	Member			Chair		
7.	ASBA Representative (Zone 2/3)				Rep			
8.	SSBA Public Section Representative			Rep				

The Director of Education and Board Chair are ex-officio members of each committee.
The Superintendent of Education (Human Resources) is an ex-officio member of #2.
The Chief Financial Officer is an ex-officio member of #2, #3 and #5.
The Superintendent of Education (Student Services) is an ex-officio member of #4.

Revised December 2023