

LLOYDMINSTER PUBLIC SCHOOL DIVISION

5017 – 46 Street

Lloydminster, AB T9V 1Y9

Phone: (780) 875-5541 Fax: (780) 875-7829

FACILITIES RENTAL AGREEMENT

This agreement is made between _____ (referred to as "USER")

and

Lloydminster Public School Divisions (referred to as "LPSD"), concerning the use of the following LPSD facilities on the dates and times specified below:

Facilities: _____

Dates and Times: _____

Equipment Requested: _____

The "USER" agrees to comply with the following terms and conditions:

The USER will pay the amount of \$_____ per _____ (hour, day, week, month, etc...) as rent for the use of the facilities.

The USER also agrees to the following conditions:

1. The USER will reimburse the Division for any and all damages caused to the facilities and/or the equipment therein. The USER will submit a damage deposit (at the discretion of the school or Division) in the amount of _____. The damage deposit will be returned to the USER if there are no damages to the facilities or equipment.

2. The USER assumes all responsibility and liability for the requested use and agrees to defend, indemnify and hold LPSD harmless from any and all loss, damage or injury to any person or property arising from use of the facilities.

3. The USER shall provide confirmation of General Liability and Accident Insurance in an amount not less than \$2 million, or purchase the required insurance through <http://ssba.instantriskcoverage.com/>. The School Board Insurance does not cover the USER.

3.1 The USER shall provide confirmation of insurance coverage to the school prior to being granted access.

3. The USER will be solely responsible and will assume full responsibility for the actions and omissions of its agents and employees when using LPSD equipment. As an independent contractor, USER is solely responsible for worker's compensation coverage of its employees.

- 4. The USER will be solely responsible to provide adequate supervision of the activities conducted in LPSD facilities.
- 5. The USER will comply with all applicable provincial laws and Division regulation
- 6. The USER and LPSD will collaborate on a payment schedule associated with this agreement. All payments will be made to the Lloydminster Public School Division and a receipt provided to the USER.

USER

Signature _____

Title _____

Date _____

Contact Info: _____

LPSD Representative

Signature _____

Title _____

Date _____

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SCHEDULE OF RATES

EFFECTIVE December 2017.

A. Classrooms/Stage/Cafeteria & other Multipurpose Rooms in All Schools

- \$22 per 3-hour session or less – single classroom
- \$12 each additional hour or portion thereof

B. Showers in All Schools

- \$28 in addition to rental for the event

C. Gymnasium – Recreational Activities

- \$42 per hour, based on a 2-hour minimum rental, for Lloydminster Comprehensive High School, E.S. Laird Middle School, and Jack Kemp Community School, and College Park School
- \$32 per hour, based on a 2-hour minimum rental, for Winston Churchill School, Barr Colony School, Rendell Park School, Queen Elizabeth School, and Bishop Lloyd Middle School
- \$10.00 per hour for approved school aged teams or user group.

D. Gymnasium – Auditorium Use

a. Community Groups

- \$28 per hour or portion thereof
- \$34 for set-up, take down, and storage of 350 or less chairs being used
- \$67 for set-up, take down, and storage of more than 350 chairs being used

b. Corporate Groups

- \$300 flat fee per session per day on at Barr Colony School, Bishop Lloyd Middle School, Queen Elizabeth School, Rendell Park School, and Winston Churchill School
- \$400 flat fee per session per day at Lloydminster Comprehensive High School, E.S.Laird Middle School, Jack Kemp Community School and College Park School.

E. Any discretion to the associated costs requires approval by the Principal or Director or designate.